

Purpose Built Schools Atlanta, Inc.
Board of Directors Meeting Minutes
June 15, 2022
Virtual Meeting

MEMBERS PRESENT: Sean Brazier, Shirley Franklin, Greg Giornelli, Dr. Cynthia Kuhlman, Cheryl Lomax
STAFF PRESENT: Karen Amos, Jonathan Tugman, Dr. Nikkita Warfield
GUESTS PRESENT: Cita Cook

NOTE: This Board Meeting is being held via teleconference due to concerns regarding COVID-19 (Coronavirus), and the related public health emergency declared at both the state and federal levels. Public notice of this meeting was posted electronically on the PBSA website.

CHERYL LOMAX CALLED THE MEETING TO ORDER AT 11:35 AM WITH A QUORUM (5 OF 6).

TOPIC: Public Comments

DISCUSSION: Ms. Cita Cook

TOPIC: Minutes of the April 20, 2022 Board Meeting

DISCUSSION: None.

MOTION: Made by Shirley Franklin to approve the April 20, 2022 minutes.

ACTION: Seconded by Greg Giornelli and carried without dissent.

Standing Updates:

TOPIC: Budget & Financial Update

DISCUSSION:

- Karen Amos, Chief Financial Officer, presented highlights of the FY22 financial statements through April 30, 2022. Karen reviewed budget vs actual expenditures noting we are tracking under budget in all expense categories. Karen highlighted the Northern Trust Line of Credit that was completely paid off in March. Salaries and benefits are under budget due to vacancies, new hire start dates, use of contractors and virtual instruction learning platforms. Instruction is under budget due to staff computer refresh capitalized on the Balance Sheet. Transportation and Facilities are under budget due to invoice timing and are expected to end the year in line with the budget. Overall, the expenses are under budget for period ended April 30, 2022.

TOPIC: Presentation of FY 23 PBSA Budget Draft

DISCUSSION: Greg Giornelli, Chief Executive Officer, presented the 2022 – 2023 school year budget draft noting decreases in enrollment due to Thomasville Heights

Elementary closure and the loss of Forest Cove students that attended both Price and Carver. The 2022 - 2023 budget presented supports the PBSA instructional model.

MOTION: Made by Greg Giornelli to approve the 2022 - 2023 school year budget.
ACTION: Seconded by Shirley Franklin and carried without dissent.

TOPIC: SY 22-23 Board Terms

DISCUSSION:

- Greg read the Board resolution to renew the board term for Ingrid Saunders-Jones for a three-year term.

MOTION: Made by Greg Giornelli to approve the Board Term Resolution.

ACTION: Unanimously approved by all Board Members and carried without dissent.

TOPIC: SY22-23 Priorities

DISCUSSION:

- Greg referred the Board materials outlining instructional priorities and organization priorities. Instructional priorities include cohesive PK-12 instructional program, professional development and coaching, and systems of accountability. Our organizational priorities include continuing our talent roadmap and building sustainable PBSA systems.
- Jonathan Tugman, Chief Operating Officer, discussed Talent Management.

TOPIC: Thomasville Heights Update

DISCUSSION:

- Greg presented highlights of the Summary of Forest Cove Relocation Support and Communication Efforts as outlined in the Board materials. The summary included sub-topics, Relocation of Forest Cove Families, Closure of Thomasville Heights Elementary School, and Thomasville Heights Community Planning Effort.

TOPIC: Instructional Update

DISCUSSION:

- Dr. Warfield, Chief Academic Officer, presented “Things We’re Proud of at Slater, Thomasville Heights, Price, and Carver STEAM Academy”. The informational listings included academic achievements, enrichment activities, and introduction of Carver’s new Principal, Mr. Andrew Fuller.
- Dr. Warfield also highlighted upcoming summer dates for Leadership Retreat, Instructional Leadership Conference, New Teacher Orientation, and Pre-Planning leading up to students returning on August 1st.
- Dr. Warfield shared topics for the Leadership Retreat held on June 1st and 2nd with overarching theme of “Leading to Win”.

TOPIC: Student & Family Support Program

DISCUSSION:

- Jonathan reviewed Student & Family Support Program's objectives and priorities, highlighted the significant investment allotted per student per year.
- Jonathan noted SFS programs augment most elements of the PBSA model.
- An overview was provided for key student and family support programs. Many of our partners are small, minority owned businesses.

TOPIC: Presentation of FY 23 SFS Budget Draft

DISCUSSION

- Jonathan presented the 2022 – 2023 SFS budget which includes student centered programs, family support programs, organization culture and admin supports.

MOTION: Made by Shirley Franklin to approve the 2022 - 2023 SFS budget.

ACTION: Seconded by Shirley Franklin and carried without dissent.

TOPIC: Closing Comments

DISCUSSION:

- The next board meeting is August 17, 2022.

There being no further business, the meeting was adjourned at 12:45 PM and the Board moved into Executive Session.

Respectfully submitted,

Karen Amos

Karen Amos, Secretary & Chief Financial Officer